



PRACTICAL INFORMATION NOTE

Seminar on the Women Peace and Security Agenda (WPS)

21/03/2024

Tournai, Belgium

Contents

1.	Checklist and deadlines.....	3
2.	General information	3
3.	Interpretation	3
4.	Registration	3
5.	Provisional Program – 21 March	4
6.	Transportation.....	4
7.	Accommodation.....	5
8.	Social-Cultural activity	5
9.	Walking dinner	6
10.	Public health measures in the Town Hall (Tournai).....	6
11.	Photographs and video footage.....	6
12.	Website/ social media	6

1. Checklist and deadlines

Date	What to do
16/02/24	Opening of the registration platform
07/03/24	Registration deadline

2. General information

The Belgian Presidency of the Council of the European Union has the pleasure to welcome you to **Tournai** for the **Seminar on the Women, Peace, and Security Agenda (WPS)**, and has the honor to convey the following practical information.

This Practical Information Note (PIN) contains protocol, logistical and technical information to help you prepare for the seminar. Any changes to this information will be communicated in due time by the Presidency.

The Seminar will take place in the **Town Hall of Tournai**. Surrounded by a pleasant park, Tournai's elegant Town Hall stands on the former site of an old monastery, the Benedictine Abbey of Saint-Martin.

Regarding the costs:

- Participation: free of charge
- Transport by bus (to and from the event venue): free of charge
- The organization kindly offers a seminar lunch, a socio-cultural activity, and a networking/walking dinner. For more information, see below.

If you have any questions, please contact the following email address: ACOSSTRAT-TF24-Seminar@mil.be

3. Interpretation

The working language of the Seminar is English and French (with simultaneous interpretation to English, Dutch, and French).

4. Registration

- Please register via the registration link. Registration by **Thursday 07 March 2024 at the latest is compulsory**. Please note that **only registered participants** will have access to the main venue and other official program venues.
- Please register **as early as possible**, since the **number of seats will be limited**, and availability thus not guaranteed.
- Upon arrival, seminar participants will be welcomed by a registration desk and receive their badges.

- For security reasons, badges must be worn visibly at all times. Access to the meeting venue will be denied in the absence of a visibly worn badge.
- If you lose your badge, please go to the registration desk.

All personal information provided during the registration will be processed only in accordance with General Data protection Regulation (GDPR) obligations. More information about the privacy policy during the Belgian presidency of the Council of the European Union is available via www.belgium24.eu.

5. Provisional Program – 21 March

Time	What	Where
07:30	Collective transport by bus	From Brussels (Avenue de la Renaissance n°30) to the event venue
09:00-10:00	Arrival and registration	Town Hall - Tournai
10:00-10:30	Welcome address	
10:30-12:15	<i>Panel 1: Why the WPS Agenda still matters</i>	
12:15-12:30	Intermediate address	
12:30-13:30	Lunch offered by the BE EU Presidency	
13:30-15:15	<i>Panel 2: A state of play through case studies</i>	
15:15-15:45	Coffee Break	
15:45-17:15	<i>Panel 3: Implementing UNSCR 1325 - Best practices and lessons learned</i>	
17:15-17:30	Closing remarks	
17:30-18:30	Social-Cultural event	Tournai
18:30-20:00	Walking dinner offered by the BE EU Presidency	Museum des Beaux-Arts
20:15	Departure for Brussels	From the event venue to the Tournai railway station and to Brussels (Avenue de la Renaissance n°30)

6. Transportation

The Seminar will take place in the **Town Hall of Tournai**.

- Address: **Rue Saint-Martin 52, B-7500 Tournai**
- Website: Town Hall Tournai

Transport options

Venue

- Collective bus transport at 07:30 from Brussels (Avenue de la Renaissance n°30) to the event venue. Please be there on time as the bus has a tight schedule.
- Shuttle from the Tournai railway station (<https://www.belgiantrain.be/en>) to the event venue. We kindly ask you to **indicate your train's arrival time in the registration system**.
- By car (parking Square Bonduelle): further information will be provided close to the seminar date.

Departure

- Collective bus transport from the event venue at 20:15, **after the walking dinner**, to Brussels (Avenue de la Renaissance n°30).
- Shuttle from the event venue to the Tournai railway station (<https://www.belgiantrain.be/en>) after the walking dinner.

7. Accommodation

Please note that accommodation is at the discretion of the participants.

8. Social-Cultural activity

Two options (both offered in French, Dutch and English)

- **Mini UNESCO tour ([Notre-Dame Cathedral](#))**: a guide will explain the hidden secrets of two of the town's must-see sites: the majestic Notre-Dame Cathedral and the oldest belfry in Belgium. These two sites shape Tournai's landscape and can be seen from dozens of kilometers away. On this tour, you'll learn all about the unique history of these two jewels. **Please note that this activity is subject to change depending on weather conditions.**
- **Guided tour in the Museum des Beaux-Arts ([Musée des Beaux-Arts de Tournai](#))**: the Museum is the only building in Wallonia designed by the Art Nouveau architectural genius Victor Horta. Its original tortoise-shaped configuration dates from 1928 and is an interesting example of the transition between Art Nouveau and Art Deco-inspired modernism. The building is one of the very first so-called "modern" museums in the world, and well worth a visit!

Please be informed that the city of Tournai is covered with **cobblestones**. **We would recommend appropriate footwear.**

9. Walking dinner

- Address: Rue de l'Enclos Saint-Martin 3, 7500 Tournai
- The dinner will take place from **18:30 to 20:00**, after the socio-cultural activity.

10. Public health measures in the Town Hall (Tournai)

The meeting will take place on site, there is no online streaming.

- Should the epidemiological situation deteriorate, changes in preventive measures will be notified in advance. Current information on measures within the Kingdom of Belgium can be found on the following website: <https://www.info-coronavirus.be/en/news/>.
- Medical assistance will be available at the venue.
- Smoking is prohibited in all indoor public spaces.

11. Photographs and video footage

- Photographers and videographers will be present.
- The seminar will be recorded and made available to the public afterwards, except for the Q&A sessions.
- The seminar will not be livestreamed.
- Chatham House Rules will apply during the seminar.

12. Website/ social media

Belgian EU Presidency: The Belgian EU Presidency website contains information on all topics regarding the Belgian Presidency of the Council of the European Union.

Website	www.belgium24.be
Twitter	@EU2024BE
Facebook	Permanent Representation of Belgium to the EU
Instagram	belgiumineu
LinkedIn	Permanent Representation of Belgium to the European Union
Flickr	https://www.flickr.com/photos/belgiumeu/albums
Handle and Hashtag	@EU2024BE
Hashtag	#EU2024BE